Read the instructions on the ANSWER SHEET and fill in your NAME, SCHOOL and OTHER INFORMATION.

Use a pencil. Do NOT use a coloured pencil or a pen.

Rub out any mistakes completely.

You MUST record your answers on the ANSWER SHEET.

Mark only ONE answer for each question.

Your score will be the number of correct answers.

Marks are NOT deducted for incorrect answers.

Use the information provided to choose the BEST answer from the four possible options.

On your ANSWER SHEET fill in the oval that matches your answer.

STUDENT’S NAME:
1. Emma is preparing a presentation on the environment.

What is the presentation view shown above called?

(A) master
(B) normal
(C) slide show
(D) slide sorter

2. The section of the website below indicated by X is part of the

(A) URL.
(B) header.
(C) internet toolbar.
(D) navigation menu.
3. Julie used a word processing program to write about her trip to Sydney.

What formatting has Julie applied to the text?

(A) centred it
(B) justified it
(C) wrapped it
(D) underlined it
4. Ellie created a table in a word processing document to make a duty roster for her basketball team.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name</strong></td>
<td><strong>Date</strong></td>
</tr>
<tr>
<td>Laura</td>
<td>April 29</td>
</tr>
<tr>
<td>Natalie</td>
<td>May 20</td>
</tr>
<tr>
<td>Naomi</td>
<td>June 17</td>
</tr>
<tr>
<td>Arianne</td>
<td>July 8</td>
</tr>
</tbody>
</table>

Which command did Ellie use to format the top row of her table?

(A) Cut
(B) Copy
(C) Paste
(D) Insert Table...

5. Carly created this database about some books in the school library.

Which field has a Yes/No data type setting?

(A) Author  (B) Publisher
(C) Pages   (D) Fiction

END OF PAPER
ACKNOWLEDGMENT

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THE FOLLOWING YEAR LEVELS SHOULD SIT THIS PAPER:

<table>
<thead>
<tr>
<th>Country</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australia</td>
<td>Year 5</td>
</tr>
<tr>
<td>Brunei</td>
<td>Primary 5</td>
</tr>
<tr>
<td>Hong Kong</td>
<td>Primary 5</td>
</tr>
<tr>
<td>Indian Subcontinent</td>
<td>Class 5</td>
</tr>
<tr>
<td>Indonesia</td>
<td>Year 6</td>
</tr>
<tr>
<td>Malaysia</td>
<td>Standard 5</td>
</tr>
<tr>
<td>Middle East</td>
<td>Class 5</td>
</tr>
<tr>
<td>New Zealand/Pacific</td>
<td>Year 6</td>
</tr>
<tr>
<td>Singapore</td>
<td>Primary 4</td>
</tr>
<tr>
<td>Southern Africa</td>
<td>Grade 5</td>
</tr>
</tbody>
</table>

1 Indian Subcontinent Region: India, Sri Lanka, Nepal, Bhutan and Bangladesh.
2 Middle East Region: United Arab Emirates, Qatar, Kuwait, Saudi Arabia, Egypt, Bahrain, Oman, Turkey, Lebanon, Tunisia, Morocco, Libya, Algeria and Jordan.
3 Pacific Region: Vanuatu, Papua New Guinea and Fiji.
4 Southern Africa Region: South Africa, Botswana, Lesotho, Swaziland, Zimbabwe and Namibia.
TO ANSWER THE QUESTIONS

Example:
Using a computer to type a report is an example of
(A) emailing.
(B) a calculation.
(C) word processing.
(D) a computer game.

The answer is word processing, so you would fill in the oval C, as shown.

USE A PENCIL
DO NOT USE A COLOURED PENCIL OR PEN

START

1
2
3
4
5
<table>
<thead>
<tr>
<th>QUESTION</th>
<th>KEY</th>
<th>DESCRIPTION OF SKILL</th>
<th>AREA</th>
<th>LEVEL OF DIFFICULTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>D</td>
<td>Recognise the ‘slide sorter’ view</td>
<td>3</td>
<td>Medium</td>
</tr>
<tr>
<td>2</td>
<td>D</td>
<td>Recognise the navigation menu on a webpage</td>
<td>4</td>
<td>Medium</td>
</tr>
<tr>
<td>3</td>
<td>B</td>
<td>Recognise justified text</td>
<td>2</td>
<td>Medium/Hard</td>
</tr>
<tr>
<td>4</td>
<td>C</td>
<td>Understand how to merge cells in a table in a word processing document</td>
<td>2</td>
<td>Hard</td>
</tr>
<tr>
<td>5</td>
<td>D</td>
<td>Understand a data type setting in a field on a database</td>
<td>5</td>
<td>Hard</td>
</tr>
</tbody>
</table>

**LEGEND**

**Area** refers to the particular curriculum area or strand assessed by the question.

1. General Skills
2. Word Processing
3. Graphics/Multimedia
4. Internet/Email
5. Spreadsheets/Databases

**Level of difficulty** refers to the expected level of difficulty for the question.

- **Easy** more than 70% of candidates will choose the correct option
- **Medium** about 50–70% of candidates will choose the correct option
- **Medium/Hard** about 30–50% of candidates will choose the correct option
- **Hard** less than 30% of candidates will choose the correct option